

ACADEMIC AND CLINICAL STANDARDS FOR THE DOCTOR OF AUDIOLOGY

DEPARTMENT OF SPEECH AND HEARING SCIENCE COLLEGE OF HEALTH SOLUTIONS

1. Satisfactory Performance

1.1 To demonstrate satisfactory performance, graduate students pursuing the Doctor of Audiology degree will be expected to meet all of the following requirements:

- 1.1.1 Maintain a 3.0 grade point average each semester.
- 1.1.2 Earn no more than two unsatisfactory grades during their entire program [i.e., a grade worse than B- in an academic course or a clinical practicum, or a W/E (withdraw while failing)]. After the first instance of unsatisfactory performance, the student may retake the course if desired but it is not required if the minimum 3.0 GPA is maintained.
- 1.1.3 Receive no more than one Incomplete in a given semester.
 - 1.1.3.1 If a program of study must be interrupted for one semester, the student may apply for a leave of absence. However, this leave status cannot exceed one semester, not including summer. An application for leave status, endorsed by the student's graduate advisor and the Department Chair, must be approved by the Director of Students Affairs for the College of Health Solutions. This request must be filed and approved no later than the last day of registration in the semester of anticipated leave.
- 1.1.4 Receiving a passing score on all required formative/summative exams within the assessment timeframe.
 - 1.1.4.1 For AuD POS 2.0 and earlier:
 - A score >170 on the National Praxis exam
 - 1.1.4.2 For AuD POS 3.0 and later:
 - A passing score on the 1st year exam
 - A passing score on the 2nd year exam
 - A score >170 on the National Praxis exam

2. Dismissal from the AuD Program

2.1 The Standards Committee may dismiss a student for any of the following reasons:

- 2.1.1 Following the second instance of unsatisfactory academic performance, regardless of the semester(s) in which the poor performance occurred.
- 2.1.2 Failure to pass the 1st or 2nd year exam.
- 2.1.3 A single violation of academic integrity which includes, but is not limited to: cheating, fabrication, tampering, plagiarism, or aiding and/or facilitating such activities. At the graduate level, it is expected that students are familiar with these issues and each student must take personal responsibility for their work. In addition, graduate students are expected to follow university guidelines related to the Student Code of Conduct. University policies related to academic integrity and code of conduct are available in the Office of Student Life, or at <https://provost.asu.edu/academicintegrity>. Conduct prohibited by the Arizona Board of

Regents Student Code of Conduct can be found at:
(<http://azregents.asu.edu/rrc/Policy%20Manual/5-308-Student%20Code%20of%20Conduct.pdf>).

- 2.1.4 Seriously compromising the relations of the Department with the public.
 - 2.1.5 Breaches of ethical judgment or professional responsibility.
 - 2.1.6 Serious instances of personality or character traits inappropriate for the professional roles for which the student is attempting to prepare.
 - 2.1.7 Periods of absence during a semester without the endorsement of the student's graduate advisor or committee. (See 3.2.1)
- 2.2 The student, Program Committee Chair, and the Graduate College will be notified in writing regarding dismissal from the program.

3. General Appeals

- 3.1 The Department of Speech and Hearing Science follows the ASU Policy for student appeal procedures, as outlined in the General Catalog (https://catalog.asu.edu/acad_pol_procedures). All appeals, except those in regard to dismissal [see section 4] are handled by the Department Chair. The chair may choose to proceed with an informal process, and if needed, followed by a formal one.
- 3.1.1 If the appeal is in regard to a course or clinic grade, the student may submit a letter to the Department Chair within 10 business days of receiving the final course grade. The letter should state the reasons for seeking a change in grade and provide substantive evidence in support of the request.
 - 3.1.1.1 The Department Chair will meet with the student and the instructor before rendering a decision in writing to both parties.
 - 3.1.1.2 If a more formal process is required, the Chair may request that the appeal be handled by the Standards Committee. The committee will review the appeal and submit their recommendation to the Chair. The decision will be provided to the student and the instructor in writing.
 - 3.1.1.3 If the request for grade change is denied, the student may appeal to the Senior Director of Academic Initiatives for the College of Health Solutions by contacting Kate Lehman at kate.lehman@asu.edu. The student has one calendar year from the date the grade was awarded to dispute the grade.
 - 3.1.2 Students requesting exemption from specific requirements within their respective programs (not related to unsatisfactory performance described in Section 2) may submit a request to the Department Chair for consideration.

4. Appealing Dismissal from the Doctor of Audiology Program

- 4.1 Students may appeal a decision for dismissal from the program by submitting a letter to the Department Chair. The letter must be received within 10 business days of the date of the letter of dismissal. The letter should state the reasons justifying a reversal of the original decision and provide substantive evidence in support of the request.
- 4.1.1 Letters received after the 10 business-day interval will not be reviewed and the dismissal will be final.

- 4.1.2 The Standards Committee will review all letters of appeal that are received within the 10 business-day time frame. The committee will submit their decision to the Department Chair within 10 business days of receipt of the student's letter.
- 4.2 The Department Chair will notify the student, the Program Director, and the Graduate College of the decision.
 - 4.2.1 If the appeal is granted, the student will continue to be subject to the conditions described in Section 1 and to the requirements outlined in Section 2. They include:
 - 4.2.1.1 Retake and pass all summative exams as necessary.
 - 4.2.1.2 Retake one or more courses if necessary.
 - 4.2.1.2 Earn no further unsatisfactory grades or incompletes for the remainder of the program of study. This includes both academic coursework and clinical practicum.
 - 4.2.2 Any further instance of unsatisfactory performance (e.g., grade lower than B- or incomplete) will result in immediate dismissal.
 - 4.2.3 If a timely appeal is denied or not reviewed by the Standards Committee, the Department Chair will recommend dismissal to the Graduate College. The Graduate College will then inform the student by letter.
 - 4.2.4. The student may appeal to the Graduate College. <http://graduate.asu.edu/policies-procedures>.

5. Standards Committee

- 5.1 As needed, a Standards Committee will be created by the chair consisting of two academic faculty and two clinical faculty in the Department of Speech and Hearing Science at Arizona State University. The chair will select one member to be the chair.
- 5.2 All decisions of the committee are advisory to the Chair of the Department.
- 5.3 At least three of the four members of the committee must be present to proceed.
- 5.4 The Standards Committee will meet at the conclusion of the grading period each session or when a program committee chair requests a review.
- 5.5 The duties of the Standards Committee include:
 - 1.5.1 Review the academic and clinical performance of students identified by program directors. This may include consultation with instructors and the student's advisor if necessary.
 - 1.5.2 Submit a report to the chair detailing the committee's suggested course of action for the student (e.g., letter of warning, dismissal, etc.).
- 5.6 The duties of the Chair of the Standards Committee will be to:
 - 1.6.1 Call the meeting of the Standards Committee.
 - 1.6.2 Prepare a report of each meeting outlining the evidence and decision for each student reviewed at the meeting. This report shall be submitted to the Department Chair and to the administrative assistant to be archived.
- 5.7 The duties of the Chair of the Department will be:
 - 5.7.1 To give written notice to the student, Program Director, and the Graduate College regarding the student's first warning of unsatisfactory performance.
 - 5.7.2 To give written notice to the student, Program Director, and the Graduate College regarding the student's dismissal from the program.

- 5.7.3 To give written notice to the student, Program Director, and the Graduate College regarding the outcome of a student appeal.