



# **Nutritional Science (Dietetics), MS**

Student Handbook  
2024-2025 Catalog

## ASU Charter

ASU is a comprehensive public research university, measured not by whom we exclude, but rather by whom we include and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities it serves.

### Inclusive Excellence at the College of Health Solutions

The College of Health Solutions has a mission to improve the mental and physical health of our larger and immediate communities by better understanding the challenges that individuals and populations face, while striving to be part of the solution. The college is committed to the idea that every member of our society should have the opportunity for good health and wellness throughout their lifespans. In an effort to actualize this ideal, we embrace and support inclusive excellence in everything we do, including teaching, research, service, and clinical practice.

### Commitments to Inclusive Excellence

We create leaders who advance the principles of justice, diversity, equity and inclusion, shaping a future in which all community members can fully realize their potential.

We embed diversity, equity and inclusion as a transformational force in every aspect of our teaching, research and service as we work to address the challenges facing people and communities to stay healthy, improve their health and manage chronic disease.

We believe that diversity and inclusion are essential for excellence and innovation, and thus it is stated in our college values: We maximize opportunities for people of diverse backgrounds, abilities and perspectives.

We support underrepresented and historically marginalized groups and will not tolerate discriminatory or harmful actions.

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## Introduction

### Welcome

Welcome to the Master of Science in Nutritional Science (Dietetics) program at Arizona State University! We are very excited you decided to join our graduate program.

As graduate students, you will have the opportunity to interact with renowned faculty with divergent backgrounds who are committed to providing an excellent educational experience for our students. The intellectual diversity and practical experience of our faculty ensures graduate students will participate in offerings that are unique, nationally recognized, and supported by Arizona State University's commitment to innovation. The graduate faculty is committed to your success and would like to recognize your efforts that bring you to the Nutritional Science (Dietetics) graduate program!

This handbook lays the foundation for your success in the MS in Nutritional Science (Dietetics) program. It sets shared expectations for both faculty and students. It also outlines the standards and policies set by the College of Health Solutions and ASU's Office of Graduate Education. Please keep this handbook as a reference as you navigate through the degree program. Let us know if any policies seem unclear. As a graduate student it is your responsibility to make sure you are following it in letter and in spirit.

As program director of the Master of Science in Nutritional Science (Dietetics) program, I speak for the graduate faculty in reiterating our commitment to an innovative and rewarding educational journey. I look forward to working with you to achieve your academic goals.

Robin DeWeese, PhD, RDN

Program Director

### Vision and mission

To provide students with a comprehensive, rigorous academic core of knowledge and professional skills to ensure future success in the practice of dietetics.

### Program overview

The faculty in the College of Health Solutions at Arizona State University (ASU) offer an online Master of Science degree in Nutritional Science with a concentration in Dietetics (MSD).

The MSD is based on the scientific foundations of nutrition and prepares students to have strong communication skills, computer literacy, interpretive expertise, and problem-solving skills. Because this non-thesis master's program is offered only to registered dietitians (RDN) and those who hold the Didactic Program in Dietetics (DPD) verification statement, particular emphasis is placed on advancing students' skills sets in the practice of dietetics. Along the way, graduate students will develop competencies in research methods and advanced-practice knowledge in their chosen area of study. The skills and knowledge acquired during the course of training should enable each student to develop professional competencies that can be applied to significant problems and issues within the field of dietetics.

This handbook supplements the guidelines of the Graduate College at ASU. Graduate students should be familiar with and observe all requirements and procedures. These materials are available [online](#) and included in the MSD Welcome Letter email.

Objectives of the MSD will be highly individualized depending on each student's goals and interests but may include:

- Demonstrate entry-level competence in research design, statistical methods, and ethical conduct in research studies.
- Integrate knowledge of macronutrient and micronutrient metabolism into the development of recommendations for populations and individuals in health and disease.
- Design and evaluate nutrition interventions utilizing knowledge and skills in nutrition assessment and chronic disease prevention and treatment.
- Evaluate current U.S. and global nutrition programs and interventions and develop an understanding of program development.
- Augment student-specific practitioner skill sets to promote individual career goals.

## Program contacts

Program director: Robin DeWeese, [robin.deweese@asu.edu](mailto:robin.deweese@asu.edu)

Graduate support coordinator: Laura Kaufman, [chsgrad@asu.edu](mailto:chsgrad@asu.edu)

Program faculty: see [Appendix A](#).

## Admission

Admission to the Nutritional Science (Dietetics), MS is available for Fall, Spring, and Summer terms. Deadlines to apply can be found [here](#). Completed applications received after the deadline will be reviewed for the next possible start term. Applications will be reviewed by the admissions committee once all materials have been received. Application status can be monitored in MyASU. Notification of an admission decision is usually given within two weeks of the application review.

### Quick Facts:

- Location: Online
- Start terms: Fall, Spring, Summer
- Time to completion: 1 year full-time or 2 years part-time

## Graduate admission requirements

ASU maintains minimum standards for consideration for admission to graduate programs. The program may establish requirements in excess of those established by the university.

- An earned bachelor's degree or higher from a regionally accredited institution in the U.S., or the equivalent of a U.S. bachelor's degree from an international institution officially recognized by that country.
- A minimum grade point average of 3.00 (scale is 4.00 = "A") in the last 60 semester hours or 90 quarter hours of undergraduate coursework is required to be considered for admission to an ASU graduate degree program.
- International applicants must provide proof of English proficiency. For more information, visit the admissions [website](#).

## Academic program requirements

In addition to the graduate admission requirements, the program requires the following as part of the application:

**Professional licensure or certification** – Registered Dietitian Nutritionist (RDN) or have completed a Didactic Program in Dietetics (DPD)-accredited program; applicants with RDN certification need to submit proof of registered dietitian status by accessing the Commission on Dietetic Registration's [website](#) and complete the verification process using the online credential verification search; applicants who completed a Didactic Program in a Dietetics-accredited program need to provide a DPD Verification Statement with application

**Personal statement** – one- to two-page, typed, double-spaced personal statement addressing the following:

- significant professional responsibilities the applicant has held
- professional goals and reasons for desiring to enroll in this program
- strengths that will help the applicant succeed in this program and in reaching their professional goals
- personal interests in research, including, if applicable, studies involving the practice of dietetics

**References** – Contact information of two references is required. References will be contacted via email to respond to a series of questions about the applicant. At least one reference must be from an employer or supervisor.

**Resume or curriculum vitae** – that summarizes the applicant's academic, volunteer and employment experiences

No single criterion will serve as a basis for admission or denial to the MSD program. Criteria for admission include:

- Evidence of outstanding scholarship from previous academic record.
- Favorable references commenting on the applicant's academic and professional qualifications for graduate study.
- Professional goals compatible with the MSD course offerings.
- Scholarly interest compatible with one or more of the faculty who are active in this degree program.

### Provisional acceptance guidelines

In some instances, a student may be admitted provisionally and/or with a deficiency. Students should refer to the official admission letter sent by the Graduate College via MyASU to determine if they have been admitted with a provision and/or deficiency.

A provisional admission requires a student to maintain a 3.0 or higher GPA within a specified timeframe. If the 3.0 is not achieved by the end of the timeframe specified on the official admission letter, the student will be automatically dismissed from the degree program.

A deficiency requires a student to fulfill a competency area within a given timeframe. The academic program will monitor students with deficiencies. If a deficiency is not completed within the timeframe indicated on the official admission letter, the student may be recommended for dismissal from the academic program.

### Pre-admission credit policy

Credit hours completed at ASU or at another regionally accredited U.S. institution or international institution officially recognized by that country, before the semester and year of admission to an ASU graduate degree program, are considered pre-admission credits. With the approval of the academic unit and the Graduate College, students may include a maximum of 12 graduate-level credit hours with grades of "B" or better that were not used toward a previous degree. Preadmission credits must have been taken within three years of admission to the ASU degree or certificate program to be accepted. Certain types of graduate credits cannot be transferred to ASU (see the [Graduate College Policy Manual](#)). Official transcripts must be sent to Graduate Admission Services from the records office of the institution where the credits were earned.

**To request consideration of pre-admission credit, submit your official transcripts for each institution attended to ASU and email copies of course syllabi to [chsgrad@asu.edu](mailto:chsgrad@asu.edu).**



## Tuition and assistance

### Tuition and fees

Tuition is set by ASU and the Arizona Board of Regents each year. View the general [Tuition and Fees Schedule](#), or calculate a more specific estimate of charges using the [ASU Tuition Estimator](#). Information on residency requirements can be found at [Residency for Tuition Purposes](#).

The Nutritional Science (Dietetics), MS has a program fee of \$225 per credit.

### Financial assistance

Financial assistance is available through a variety of sources, including:

- College of Health Solutions [scholarships](#)
- Graduate College [fellowships](#)
- Traditional financial aid ([loans](#) and [grants](#)).

For more information and assistance, visit the [Financial Aid website](#).

### Travel assistance

Financial assistance for travel related to conferences, workshops, or training related to a student's graduate program is available through several resources.

- Graduate College [travel awards](#)
- Graduate and Professional Student Association [travel grants](#)
- College of Health Solutions [student conference support](#)

## Curriculum and graduation requirements

### Program requirements

The Nutritional Science (Dietetics), MS is comprised of 30 credits, including an applied project.

#### Required Core (3 credits)

- EXW 501 Research Statistics (3) OR NTR 502 Statistics in Research (3)

#### Concentration (9 credits)

- NTR 501 Research Methods in Nutrition (3)
- NTR 503 Designing Health Behavior Change Interventions (3)
- NTR 519 Nutrition Therapies for Eating Disorders and Addictions (3)
- NTR 520 Nutrition-Focused Physical Assessment (3)
- NTR 524 Chronic Inflammation and Metabolic Syndrome: The Common Pathway for Cardiovascular Disease, Diabetes (3)
- NTR 525 Complementary Nutrition (3)
- NTR 529 Pediatric Nutrition (3)
- NTR 533 Food Systems, Ethics and the American Diet (3)
- NTR 535 Nutrigenomics (3)
- NTR 537 Evidence-Based Nutrition (3)
- NTR 551 Geriatric Nutrition (3)
- NTR 555 Nutrition and the Athlete (3)
- NTR 556 Hydration for Health and Performance (3)
- NTR 598 Topic: Leadership in Food & Nutrition Services (3)

#### Research (3 credits)

- NTR 500 Research Methods (3)

#### Open Electives (9 credits)

- *see electives section*

#### Culminating Experience (6 credits)

- NTR 593 Topic: Applied Project Part 1 (3)
- NTR 593 Topic: Applied Project Part 2 (3)

*Note: A maximum of 3 credit hours of 400-level coursework can be included on an iPOS with program approval.*

#### Electives

Students are required to complete 9 credits of elective coursework. Courses approved for the concentration area may be taken for the elective requirement without prior approval; however, courses are not permitted to apply toward both the concentration and elective area.

Courses that are offered under the NTR prefix and at least 500-level or higher may be used without additional approval (with the exception of NTR 510 and NTR 511, which are not applicable to this

program). Students who wish to have other courses considered for the elective requirement should contact the program director to determine if the course can be approved for use toward program requirements before enrolling. Students should be aware that they must meet the enrollment requirements of the course they wish to enroll in.

### Applied project

The Applied Project consists of original work on a specific research or practice problem. The problem is decided upon by the student in consultation with their applied project mentor. Students will select a topic and begin work on it during NTR 593 Applied Project: Part 1 with the guidance of their applied project mentor and the NTR 593 Instructor. Students will complete the Applied Project near the end of their graduate program, during NTR 593 Applied Project: Part 2. Additional information on the applied project requirements and examples can be found in the program Canvas site.

#### Selection of applied project mentor

Students are encouraged to begin the process of selecting a faculty mentor during the first semester of their graduate program. When selected early, the faculty mentor can provide support to the student regarding goals and consideration of research in anticipation of the applied project. The faculty mentor is established at the initiative of the student, in consultation with the faculty member, and is approved by the program director. At the latest, the faculty mentor must be identified prior to the student enrolling in NTR 593. At the time in which the student is looking for a faculty mentor, the student must ensure they understand the faculty member's availability and that the faculty mentor will be able to support during the terms in which the student will pursue the applied project. See [Appendix A](#).

### Application to graduate

Students should [apply for graduation](#) during the semester of planned graduation and must apply no later than the [deadline specified](#) for that term. Students must have an approved iPOS on file before applying for graduation.

### Plan of study

To graduate in a timely manner, students should follow a recommended plan of study created in collaboration with the program director and graduate support coordinator. Below are sample plans. Failure to follow a plan of study may result in delayed graduation.

*Note: This program is entirely online. When registering for courses, ensure you have selected classes offered as "oCourse." Summer course offerings may be limited and are subject to minimum enrollment requirements to run. Please consult with the graduate support coordinator if you plan to take Summer courses.*

#### Sample Plan of Study, One-year

Term/ Session	Course	Credits
Term 1	NTR 500 Research Methods (B session)	3
	NTR 502 Statistics in Research (A session)	3
	Concentration course	3
Term 2	Concentration course [NTR 501 Research Methods in Nutrition]	3
	Concentration course	3
	Elective	3
	Elective	3

Term 3	NTR 593 Topic: Applied Project Part 1 (A session)	3
	NTR 593 Topic: Applied Project Part 2 (B session)	3
	Elective	3

### Sample Plan of Study, Two-year

Term/ Session	Course	Credits
Term 1	NTR 502 Statistics in Research	3
	Concentration course	3
Term 2	NTR 500 Research Methods	3
	Concentration course	3
Term 3	NTR 593 Topic: Applied Project Part 1	3
	Concentration course [NTR 501 Research Methods in Nutrition]	3
Term 4	NTR 593 Topic: Applied Project Part 2	3
	Elective	3
Term 5	Elective	3
	Elective	3

In addition to the required coursework, notable steps within the program are listed below.

ACTION	WHEN
1. Please see your welcome email sent to your ASU email for information regarding course selection.	As soon as possible
2. Meet with program director and faculty to select applied project mentor. Submit your plan of study in iPOS.	During the first term
3. Begin Applied Project before or during NTR 593 Topic: Applied Project Part 1	At least two semesters prior to planned graduation date
4. Finish Applied Project before or during NTR 593 Topic: Applied Project Part 2.	By last semester
5. Ensure iPOS is complete and approved before <a href="#">applying for graduation</a> .	During last semester of graduate program

## Interactive plan of study (iPOS)

The Interactive Plan of Study, or iPOS, is an agreement between the student, the academic unit, and the Graduate College. The student must submit their iPOS in the first semester of the program. Students are encouraged to review the iPOS at the end of each semester to ensure the courses listed on the iPOS match the student's transcript and that the courses meet the plan of study course requirements. More information on iPOS can be found [here](#).

**Faculty advisor/chair:** applied project mentor, or program director if mentor is external

**Change of coursework:** If a change of coursework is needed, the student must update the courses listed in the iPOS and submit a course change for review. This process is required if you projected a course you did not complete, or if you need to change courses listed. The iPOS will be routed

electronically to the graduate support coordinator for review and approval, and then for auditing by the Graduate College.

## Specializations and certifications

The College of Health Solutions prepares graduates for excellence upon entering the workplace. Since certification and licensure requirements vary by profession and from state to state, we recommend that you visit the [ASU licensure website](#) to determine if your program meets the requirements of individual state licensures or national certifications, as applicable. If you have specific questions, please contact your program director or degree coordinator.

## Satisfactory academic progress

All graduate students are expected to make systematic progress toward completion of their graduate program. This progress includes satisfying the conditions listed below, and achieving the benchmarks and requirements set by the individual graduate programs as well as the Graduate College. If a student fails to satisfy the requirements of their program and/or the benchmarks outlined below, the student may be dismissed from their program based on the academic unit's recommendation to the Graduate College at which time the dean of the Graduate College makes the final determination.

Satisfactory academic progress includes:

1. Maintain a minimum 3.00 for all GPAs.
2. Satisfy all requirements of the graduate program.
3. Satisfy the maximum time limit for graduation for the student's graduate program (six years for masters and certificates, ten years for doctoral)
4. Successfully pass comprehensive exams, qualifying exams, foreign language exams, and the oral defense of the proposal/prospectus for the thesis or dissertation.
5. Successfully complete the culminating experience.
6. Graduate students must remain continuously enrolled in their graduate program. Failing to do so without a Graduate College approved Leave of Absence is considered to be lack of academic progress and may result in the Graduate College withdrawing the student from their program.

## GPA and grades

Graduate students must maintain a minimum 3.00 (scale is 4.00 = "A") grade point average (GPA) to maintain satisfactory academic progress and to graduate. The minimum 3.00 GPA must be maintained on all GPAs (Plan of Study (iPOS) GPA, Overall Graduate GPA and Cumulative GPA):

1. The iPOS GPA is calculated on all courses that appear on the student's approved iPOS
2. Cumulative GPA represents all courses completed at ASU during the graduate career.
3. The Overall Graduate GPA is based on all courses numbered 500 or higher that appear on the transcript after admission to a graduate program or graduate non-degree. This includes shared coursework if in an approved accelerated bachelor's/master's program.

Transfer credits and some courses taken in the Sandra Day O'Connor College of Law are not calculated in the iPOS GPA or the Graduate GPA. Courses lower than a "C" cannot appear on the iPOS but will be included when calculating the Graduate GPA. Courses with an "I" grade (incomplete) or "X" grade (audit) cannot appear on the iPOS.

University grade definitions and policies can be found [here](#).

## Incomplete grade requests

An incomplete grade request may be considered by an instructor when a student, who is doing otherwise acceptable work, is unable to complete a course (e.g., final exam or term paper) because of illness or other conditions beyond the student's control. Unfinished work must be completed with the same instructor except under extenuating circumstances. The completion date is determined by the instructor but may not exceed one calendar year from the date the mark of "I" is recorded. Once the work is completed, faculty must request a change on the grade roster to post the grade. If a student does not complete the missing coursework by the date that is agreed upon on the incomplete request form, the instructor may change the grade to what was earned based on the work completed in the class. If the coursework is not completed after a calendar year, the incomplete becomes permanent. Repeating a class in which an incomplete is awarded will not replace the "I" on the student's transcript. Students must complete the [incomplete request form](#) and submit it to their instructor for review and processing.

## Academic probation and dismissal

Failure to maintain a minimum 3.0 GPA or failure to satisfactorily progress in the program as referenced in this handbook will result in the student being placed on academic probation. Students will be notified of probationary status and expectations for improvement by the program director or graduate support coordinator. Time limits for probationary status may vary. Typically, students have 9 credit hours or one year, whichever comes first, to raise their GPA.

Students who fail to meet requirements or timeline needed to demonstrate satisfactory improvement will be recommended for dismissal from the program. Notice will be provided by the program and will include procedures for appeal.

## Time to completion limit

All work toward a master's degree must be completed within six consecutive years. Graduate courses taken prior to admission that are included on the Interactive Plan of Study must have been completed within three years of the semester and year of admission to the program. The six-year period begins with the term of admission to the program OR the earliest term of applied pre-admission credit.

Any exception to the time limit policy must be approved by the program director, the College of Health Solutions, and the dean of the Graduate College. The Graduate College may withdraw students who are unable to complete all degree requirements and graduate within the allowed maximum time limits.

## Appeal and grievance processes

### Grade appeal

For grade disputes during a class, students must first contact the instructor of the course. Concerns that are not able to be resolved with the instructor should be brought to the program director.

The process to appeal a final course grade may only be initiated by a student once the course has concluded and a final course grade has been posted to the student's transcript. Per university policy, grade appeals must be processed in the regular semester immediately following the issuance of the final grade in dispute (by commencement for fall or spring) regardless of whether the student is enrolled at the university.

The process begins with a discussion about the matter between the student and the course instructor. If the matter is unresolved, the student should submit a Grade Appeal Form for further review. If this review

does not adequately settle the matter, the student should begin the formal procedure of appealing to the College of Health Solutions Academic Standards and Grievance Committee. More information on all steps of this process can be found [here](#).

### Student grievance

Students who wish to file a grievance about a non-grade-related matter may use the established procedure (more information can be found [here](#)). Non-grade-related grievances may include dissatisfaction with an instructor, problems with a classmate or other unresolved situations.

### Appealing recommendation for dismissal

1. Students may appeal a recommendation for dismissal from the program by submitting a letter to the program director.
  - a. The appeal letter must be received within 10 business days of the date of the letter of dismissal. The letter should state the reasons justifying a reversal of the original recommendation and provide substantive evidence in support of the request.
  - b. Letters received after the 10 business-day interval will not be reviewed, and the dismissal will be final.
  - c. The program committee will review all letters of appeal that are received within the 10 business-day time frame. The committee will submit their decision to the program director within 10 business days of receipt of the student's letter.
2. The program director will then notify the Student Success Hub of the decision. The Student Success Hub will inform the student of the decision.
3. If the appeal is denied, the student may appeal to the CHS Academic Standards and Grievances Committee within 10 business days of receiving the denial of the appeal. The CHS Academic Standards and Grievances Committee will review the dismissal and appeal materials and make a recommendation to the dean of the College of Health Solutions. The dean will have 20 calendar days to make a final decision.
4. If at any stage, a timely appeal is not submitted by the student, the program director will recommend dismissal to the Graduate College via the Student Success Hub. The Graduate College will then inform the student of the dismissal by letter.



## Student code of conduct and academic integrity

ASU expects and requires its students to act with honesty, integrity, and respect. Required behavior standards are listed in the [ASU Student Code of Conduct](#), the [ABOR Code of Conduct](#), the [Computer, Internet, and Electronic Communications Policy](#), the [ASU Student Academic Integrity Policy](#), and outlined by the [Office of Student Rights & Responsibilities](#). Violations of a Graduate College, College of Health Solutions, or Arizona State University policy will result in academic review and may consequently result in student disciplinary procedures.

### Academic integrity

The [ASU Student Academic Integrity Policy](#) lists violations in detail. These violations fall into five broad areas that include, but are not limited to:

1. Cheating on an academic evaluation or assignment.
2. Plagiarizing.
3. Academic deceit, such as fabricating data or information.
4. Aiding academic integrity policy violations and inappropriately collaborating.
5. Falsifying academic records.

Information on the Academic Integrity procedure within the College of Health Solutions can be found at <https://catalog.asu.edu/policies/chs>.

Newly admitted graduate students will receive a "priority task" on their MyASU directing them to complete a canvas module on academic integrity. The module consists of a PowerPoint that outlines academic integrity and students must take a quiz and pass with an 80% or higher.

### Student code of conduct

Violations of the ASU Student Code of Conduct, other than the provision concerning academic dishonesty, are more generally considered inappropriate behavior. The [Office of Student Rights and Responsibilities](#) reviews and sanctions these matters. If a student violates both the academic integrity provision and additional provisions of the Student Code of Conduct, both the college and the Office of Student Rights and Responsibilities will review the matter. Each independently makes determinations concerning violations and appropriate sanctions.

### Professional conduct

ASU is a community and a professional work environment. Graduate students are expected to treat their peers, teachers, students, staff, and members of the ASU community with respect and work with them in a professional manner. Graduate students are representatives of their program, the College of Health Solutions, and ASU. Students must demonstrate the requisite qualifications for successful professional performance, including interpersonal skills, basic communication skills, appropriate professional conduct, and satisfactory performance in field experiences.

Graduate students who demonstrate behaviors or characteristics which make success in their related fields questionable will be reviewed by the program committee. The committee's review may result in a recommendation for dismissal from the program or implementation of probational conditions for continued participation. Students may appeal a recommendation for dismissal by following [established procedures](#).



## College and university procedures and policies

All policies and procedures outlined in this handbook are in accordance with policy set by the [Graduate College](#) and [Office of the University Provost](#). In some cases, program policies may be more restrictive than those set by Graduate College and Provost.

### Continuous enrollment policy

Students must be registered for a minimum of one credit hour during all phases of their graduate education, including the term in which they graduate. This includes periods when students are engaged in research, conducting a doctoral prospectus, working on or defending theses or dissertations, taking comprehensive examinations, taking Graduate Foreign Language Examinations, or in any other way using university resources, facilities or faculty time.

Registration for every fall semester and spring semester is required. Summer registration is required for students taking examinations, completing culminating experiences, conducting a doctoral prospectus, defending theses or dissertations, or graduating from the degree program. More information on this policy can be found [here](#).

### Requesting a leave of absence

Graduate students planning to discontinue registration for a semester or more must submit a leave of absence request via their Interactive Plan of Study (iPOS). This request must be submitted and approved **before** the anticipated semester of non-registration. Students may request a maximum of two semesters of leave during their entire program. Students with a Graduate College-approved leave of absence are not required to pay tuition or fees, but in turn are not permitted to place any demands on university faculty or use any university resources. These resources include university libraries, laboratories, recreation facilities or faculty and staff time. More information on this policy can be found [here](#).

### Registration policies

Students are strongly encouraged to enroll in courses well in advance of the start of the term. Enrollment must be complete by the Add/Drop deadline for the session in which the class is offered. Courses that are dropped by the Add/Drop deadline will not appear on a student's transcript. If a course is removed from a student's schedule after this deadline, it will be considered a withdrawal and a grade of "W" will be recorded. Term dates and deadlines, including the Add/Drop, Tuition Refund, Course Withdrawal, and Session Withdrawal deadlines, can be found on the [Academic Calendar](#).

### Discrimination, harassment, and retaliation

Title IX of the Education Amendments of 1972 is a federal law which provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and university policy [ACD 401](#) make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. For information on resources, visit the sexual violence awareness, prevention, and response [website](#).

## Student support resources

### Academic program support

Students admitted into the Master of Science in Nutritional Science (Dietetics) program have access to the program Canvas site. The Canvas site houses program resources and allows for relevant information and opportunities to be communicated to current students.

Graduate students in the College of Health solutions may access the [CHS website](#) for information on [college policies and resources](#) and [advising information](#).

### University resources

- [Graduate College](#)
- [Office of the University Provost](#)

### Academic and career support

- [ASU Libraries](#)
- [Graduate Writing Center](#)
- [Career and Professional Development Services](#)
- [Graduate and Professional Student Association](#)
- [Student Clubs and Organizations](#)

### Business and finance services

- [Financial Aid and Scholarship Services](#) (financial aid)
- [Billing and Student Finances](#) (tuition, fees, and payments)
- [Parking and Transit Services](#) (permits, shuttles, public transit)
- [Sun Devil Card Services](#) (ID cards)
- [Enterprise Technology](#) (technology assistance)
- [Sun Devil Dining](#) (meal plans, M&G, hours)

### Counseling services

ASU Counseling Services provides confidential, time-limited counseling and crisis services for students experiencing emotional concerns or other factors that affect their ability to achieve their goals. Support is available 24/7.

In-person counseling: Monday-Friday 8 a.m. – 5 p.m.

ASU Counseling Services, Student Services Building 234 Tempe, AZ 85287

480-965-6146

After-hours/weekends

Call EMPACT's 24-hour ASU-dedicated crisis hotline:

480-921-1006

For life threatening emergencies

Call 911

## Disability accommodations

Reasonable accommodations are determined on a case-by-case, course-by-course basis to mitigate barriers experienced due to a disability ([SSM 701-02](#)). Students with disabilities who require accommodations must register with the [Student Accessibility and Inclusive Learning Services](#) and submit appropriate documentation. It is recommended students complete this process at the beginning of the term and communicate as appropriate with their instructor.

- Email: [Student.Accessibility@asu.edu](mailto:Student.Accessibility@asu.edu)
- Phone: (480) 965-1234
- FAX: (480) 965-0441

*Pregnancy:* Students requesting services due to pregnancy ([SSM 701-10](#)) should be prepared to submit documentation regarding the pregnancy, any complications and clearance to return to school related activities. Student Accessibility can work with students to foster continued participation in a program, whether that be with academic accommodations such as absences or assistance requesting a leave, or through other requested accommodations.

## Health and fitness

All ASU students enrolled in in-person programs have access to Sun Devil Fitness facilities on all campuses. For more information about facilities, membership and group fitness classes, please visit: <https://fitness.asu.edu>

For information about health insurance and appointments with care providers, please see the ASU Health Services website: <https://eoss.asu.edu/health>

## International students

ASU's International Student and Scholars Center can provide support and answers to questions about visas, employment, scholarships and travel. To find more information or schedule an appointment with an ISSC adviser, visit the website: <https://issc.asu.edu/>

## Veterans and military

The Pat Tillman Veterans Center provides guidance and support for students who are veterans, active-duty military or military dependents. For more information, please call the office at 602 496-0152 or visit: <https://veterans.asu.edu/>

## Appendix

### A: Program faculty

#### *Teaching faculty*

**Christy Alexon, PhD, RD** ([profile](#)) – Functional foods for managing chronic disease, macro/micronutrient metabolism, obesity/diabetes, nutrition education/counseling

**Christina Barth, MS, RD** ([profile](#)) – Entrepreneurship, eating disorders and the female athlete triad, sports nutrition, weight management and Health at Every Size (HAES), functional nutrition, yoga therapy.

**Robin DeWeese, MS, RDN** ([profile](#)) – Built environment, food and physical activity behaviors, nutrition and physical activity policies

**Kathleen Dixon, MEd, RD** ([profile](#)) – Food service management, pediatric dietetics, nutrition counseling

**Sauna Grant, MS, RD** ([profile](#)) – Nutrition support, clinical nutrition, counseling and education, metabolic effects of sedentary lifestyles

**Traci Grgich, MS, RD, SNS, CP-F** ([profile](#)) – Food service management, food safety, child nutrition/school lunch programs, pediatric nutrition, and pediatric diabetes management

**Teresa Hart, PhD** ([profile](#)) – Physical activity, sedentary behavior, and health

**Megan Kniskern, MS, RDN** ([profile](#)) – Eating disorders, disordered eating, nutrition counseling, mental health nutrition

**Melinda Johnson, MS, RD** ([profile](#)) – Nutrition and media, nutrition communications, breastfeeding/lactation, prenatal nutrition, child nutrition, family feeding dynamics

**Jessica Lehmann, MS RDN** ([profile](#)) – Nutrition communications, healthy cuisine, child nutrition

**Simin Levinson, MS, RD** ([profile](#)) – Sports nutrition, foodservice management, weight management, nutrition in wellness

**Sarah Martinelli, MS, RD, SNS** ([profile](#)) – School food service, nutrition policy, social determinants of health

**Sandra Mayol-Kreiser, PhD, RD** ([profile](#)) – Clinical nutrition, nutrition support, and nutrition through the lifecycle

**Maureen McCoy, MS, RD** ([profile](#)) – Prenatal, infant, child nutrition, sports nutrition, school foodservice, community nutrition and education programs.

**Michelle Miller, MS, RD** ([profile](#)) – Medical nutrition therapy, community nutrition and education programs, nutrition counseling, breastfeeding/lactation

**Christina Scribner, MS, RD, CSSD, CEDRD** ([profile](#)) – Nutrition therapy for weight related concerns and eating disorders; nutrition and substance abuse, female athlete triad, low energy availability among athletes, nutrition for athletic performance, pediatric and adolescent nutrition, and nutrition for general wellness

**Christina Shepard, MS, RDN** ([profile](#)) – Nutrition education of the public and the health practitioner; nutrition and dietetic career education; weight control and childhood obesity issues

*Research faculty*

**Carol Johnston, PhD, RD** ([profile](#)) – Vitamin C metabolism, medicinal use of vinegar, high protein diets, vegetarian nutrition

**Stravros Kavouras, PhD** ([profile](#)) – Effect of hydration on health and performance

**Min-hyun Kim, PhD** ([profile](#)) – Effect of diet-gene interactions on the development of obesity and metabolic syndrome

**Punam Ohri-Vachaspati, PhD, RD** ([profile](#)) – Social and ecological determinants of health, specifically in low-income minority communities

**Susan Racette, PhD** ([profile](#)) – Long-term calorie restriction interventions to optimize health span, exercise interventions for cardiovascular health promotion, and assessments of energy metabolism

**Joseph Roberts, PhD** ([profile](#)) – How the gut microbiota contributes to pain and metabolism during convalescence after traumatic bone injuries

**Dorothy Sears, PhD** ([profile](#)) – Cardiometabolic disease and cancer research from molecular to population health levels

**Karen Sweazea, PhD** ([profile](#)) – Diabetes and cardiovascular disease

**Natasha Tasevska, MD, PhD** ([profile](#)) – Dietary biomarkers, effect of sugars consumption on risk of chronic disease

**Sonia Vega Lopez, PhD** ([profile](#)) – Lifestyle factors, such as diet and physical activity, and how to modify them for the prevention of chronic diseases among Hispanics

**Shu Wang, PhD** ([profile](#)) – Using biocompatible and biodegradable nanocarriers to enhance bioactivities of phytochemicals for the prevention and treatment of chronic diseases, especially cardiovascular disease and obesity

**Floris Wardenaar, PhD** ([profile](#)) – Performance nutrition in active populations living in a hot and dry environment

**Christopher Wharton, PhD** ([profile](#)) – Household food waste reduction, plant-forward diets, voluntary simplicity, and food systems issues that affect health and sustainability simultaneously

**Corrie Whisner, PhD** ([profile](#)) – Effects of dietary components on the gut microbiome and related metabolic diseases such as osteoporosis and obesity